



Tradewise Insurance Services Limited – Broker Contact Details

Agent Name

Location (if we deal with more than 1 location)

Please complete a form for each location we deal with.

Please provide contact information in respect of the staff / personnel responsible for the following areas of the business:

Role	Name	Contact Details
Money Laundering (Reporting Officer)		Direct Telephone Number:
		Email Address:
Data Protection (Officer)		Direct Telephone Number:
		Email Address:
Complaints		Direct Telephone Number:
		Email Address:
Policy Sales		Direct Telephone Number:
		Email Address:
Policy Administration		Direct Telephone Number:
		Email Address:
Claims		Direct Telephone Number:
		Email Address:
Compliance		Direct Telephone Number:
		Email Address:
Credit Control / Accounts		Direct Telephone Number:
		Email Address:

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Role	Name	Contact Details
Contact for Underwriting and Operational updates. *		Direct Telephone Number:
		Email Address:

IMPORTANT NOTICE: Please remember to update us, should the above details change.

* This is not marketing, this relates to changes to our products, systems and literature.

Any Additional Contact Information:

Please provide any additional contact information you feel may be relevant.

SIGNATURE OF DIRECTOR / PARTNER / PRINCIPLE: _____

NAME OF DIRECTOR / PARTNER / PRINCIPLE: _____

DATE: _____

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Tradewise Insurance Services Limited are authorised and regulated by the Financial Conduct Authority.